**[City/County] of [City/County Name]**

**[address]**

**[city], AR [zip]**

**Memorandum of Agreement**

**for the Dolly Parton Imagination Library of [Affiliate Name]**

**[year-year]**

On [date], [organization that is DPIL affiliate](hereinafter “[organization name]”) and [City/County] of [City/County Name] (hereinafter “[City/County]”) for [year-year], enter into this agreement regarding the Dolly Parton Imagination Library of [Affiliate Name].

The Dolly Parton Imagination Library is an early literacy program that provides every preschool child in [geographic area] with the opportunity to receive a book each month through the mail from their birth until their 5th birthday at no cost to their families.

The [City/County] wishes to provide financial support for the continued distribution of books to [geographic area] children through the Dolly Parton Imagination Library of [Affiliate Name].

[City/County] has duly considered and has authorized the undersigned representative of the [City/County] to execute this Memorandum of Agreement binding the [City/County].

In consideration of Dolly Parton Imagination Library of [Affiliate Name]’s valuable service to the families of this community in the preparation of their preschool children for educational success, [City/County] agrees to provide the Dolly Parton Imagination Library of [Affiliate Name] with financial support in the amount of $[0,000] per year for a period of [0] years, for a total of $[0,000]. The support payments will be paid as follows:

 Year 1 [20??] On or before [date] $[one year’s support]

 Year 2 [20??] On or before [date] $[one year’s support]

 Year 3 [20??] On or before [date] $[one year’s support]

Checks shall be made payable to [organization that is DPIL affiliate] and sent to [address].

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 [Name] Date

 [City/County] [Title]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [Name] Date

 Dolly Parton Imagination Library of [Affiliate Name]